



# 1<sup>st</sup> The Queen's Dragoon Guards Heritage Trust



## CODICIL FORM

The QDG Heritage Trust was formerly known as the QDG Museum Trust. It was set up to hold the contents of the former Museum Trust, to maintain and enhance the collection and to preserve the heritage of the QDG. The Heritage Trust looks after the Regiment's artefacts, supports the Museum and is the guardian of the Regiment's history.

If you would like to help the Heritage Trust support YOUR Regiment's history you can do this easily by adding a codicil form to your existing Will. A Codicil is a supplement that alters or adds to an existing Will. Please keep your Codicil with your Will, in a safe place. You don't need this form if you haven't yet made your Will. For further information please contact HHQ.

### How to complete the Codicil Form

1. Fill in your name and address and the amount you would like to leave the Trust in your Will. Use words and numbers for the amount. If you would like to leave a specific gift say what it is at C below.
2. Sign your name in the presence of two adult witnesses. Make sure that they are not a beneficiary or executor of your Will (or their wife or husband) and are not a Trustee.
3. Ask your witnesses to complete and sign the witness section. All must be present at this point.
4. You should then date the codicil opposite your signature where indicated.
5. Keep your Will and codicil together in a secure place, but do not attach the codicil to your Will, for example, with a paperclip. This may cause problems later.
6. Give a copy of your Will and codicil to an executor or close friend, with a note detailing the location of the original. It is important to ensure both the original Will and codicil remain together.

I (Full name).....  
of (Address).....  
(Post Code).....

Declare this to be a  1st  2nd Codicil to my last Will, which was dated DD / MM / YY

MY WILL shall be construed and take effect as if it contained the following clause:  
I give free of Inheritance tax to: The Queen's Dragoon Guards Heritage Trust, Maindy Barracks, Cardiff, CF14 3YE (Registered Charity No: 273874) ("**the Trust**")

A \_\_\_\_\_ per cent [ \_\_\_\_ %] of my residuary estate for the general purposes of the Trust.

B The sum of \_\_\_\_\_ pounds [£ \_\_\_\_\_ ] for the general purposes of the Trust.

C The specific item if you would like to leave something specific that you own write its details here

The receipt of the Regimental Secretary or a Trustee of the Trust shall be sufficient discharge to my Executors.

In all remaining respects I confirm my Will and any other codicils thereto.

Signature..... Date.....

Signed by the aforementioned in our presence and witnessed by us in the presence of him/her and of each other.

**Witness 1**

Signature:

Name:

Address:

Occupation:

**Witness 2**

Signature:

Name:

Address:

Occupation: